

**BANGLADESH GAS FIELDS COMPANY WORKERS PROFIT PARTICIPATION & WELFARE FUND
LOAN APPLICATION FORM
(WITH INTEREST / INTEREST FREE)**

The Board of Trustees
BGFC Workers Profit Participation & Welfare Fund
BGFCL Head Office Complex
Birasar, Brahmanbaria.

Voucher No:.....
Date

Dear Sir,

I hereby apply for a loan of Tk. (Taka) only for the following purpose.

(a) Extension/Renovation of house. (b) Land purchase for house. (c) Development/Extension of agricultural land.

If sanctioned, I undertake to abide by the following conditions.

1. I hereby authorise Bangladesh Gas Fields Company Limited to deduct the principal loan along with interest in 36/interest free in 24 consecutive monthly instalments from my salary/wages immediately and continue the same until the loan together with interest is fully re-paid. The amount so collected shall be adjusted against my loan dues with BGFC Workers Profit Participation & Welfare Fund.
2. In case of failure of clause No. 1, participation fund share, including interest and other amount receivable (if any) by me from participation & Welfare Fund may be adjusted against my loan.
3. In the event of my changing the company service for what soever reason before the loan fully repaid, I will immediately re-pay the balance outstanding and also hereby authorized Bangladesh Gas Fields Company Limited/ Board of Trustees as the case may be, to deduct the entire amount outstanding from my final settlement / Gratuity Fund / GPF / CPF or any other amount to which I may be entitled to receive from the company at the time of final settlement, at a time and/or any other way the Board to Trustees of the fund deems appropriate.

In the event of my failure to comply with any of the above 1 to 3 undertakings, the sureties, duly signed overleaf who are the permanent employees/ officers of the company will be held liable for re-payment of the dues.

Signature of the Applicant

Name :
Designation :
Identity No :
Department :
Mobile No :

We hereby stand sureties jointly and severally for the above to an in the event of failure of Mr./Mrs..... to re-pay the loan and thus we hereby solemnly promise and affirm that we shall re-pay the loan dues on demand to BGFC Workers Profit Participations & Welfare Fund in the event of the loan remaining unpaid for what so ever reason.

| | |
|------------------------|------------------------|
| 1. Signature : | 1. Signature : |
| 2. Name : | 2. Name : |
| 3. Designation : | 3. Designation : |
| 4. Identity No : | 4. Identity No : |
| 5. Department : | 5. Department : |

DECISION OF THE BOARD OF TRUSTEES

Balance of loan TkThe Board of Trustees is hereby pleased to approve a loan of Tk..... (Taka.....) only with interest refundable in 36/interest free refundable in 24 equal consecutive monthly instalments w.e.f.....

Date

Chairman/Secretary:

ACKNOWLEDGEMENT

Received cheque No. date for a loan amount of Tk. (Taka.....) from BGFC Workers participation Fund.

Witness :

1. Name :
2. Signature :
3. Identity No :

Signature of Payee (Stamp)